



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Hydel Headquarters

Telephone: 0353-2542160
e-mail:cehydel@wbasedcl.in

Power House Complex,
2nd Mile Sevoke Road,
Siliguri, PIN-734001

TENDER NOTICE NO: - CEH/HRA/24-25/02

Date: - 20/08/2024

Sealed tender is hereby invited by the Chief Engineer (Hydel), HHQ, WBSEDCL, for and on behalf of WBSEDCL, from experienced, bona-fide and financially sound Indian firms/contractors fulfilling the terms and conditions mentioned below for awarding of the work of **"Full Repairing, Polishing, Painting and tit-bit works of Wooden furnitures & Steel Almirahs at different section under Hydel Head Quarters, Power House Campus, 2nd Mile Sevoke Road, Siliguri, W.B.S.E.D.C.L. as per IB-17"**.

Sl. No.	Name of the work	Estimated Amount	Earnest Money Deposit (EMD)	Completion time
1.	"Full Repairing, Polishing, Painting and tit-bit works of Wooden furniture & Steel Almirahs at different section under Hydel Head Quarters, Power House Campus, 2nd Mile Sevoke Road, Siliguri, W.B.S.E.D.C.L. as per IB-17"	Rs. 99,650.00 (Rupees Ninety Nine thousand Six Hundred and fifty) only	Rs. 2491.00 (Rupees Two Thousand Four Hundred and Ninety One) only	30 days

Instructions to Bidders (IB):

IB-1. All categories of intending Bidders, who have satisfactorily completed at least one work of similar nature under the authority of bona-fide, experienced & Resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt., may visit the site giving prior intimation to the office before submission of tender.

IB-2. Tender documents under sealed cover will be received by the undersigned up to **2:00 p.m. on 04th September, 2024** and shall be opened on same day at **3:00 p.m.** & in case of any BANDH, etc., tender will be opened on next working day at **3:00 p.m.** in presence of the attending tenderers or their authorized representative(s).

IB-3. The interested agencies are advised to submit their bids in a sealed envelope super scribing **"Bids for awarding of Full Repairing, Polishing, Painting and tit-bit works of Wooden furniture & Steel Almirah at different section under Hydel Head Quarters, Power House Campus, 2nd Mile Sevoke Road, Siliguri, W.B.S.E.D.C.L. as per IB-17"** along with reference no. This envelope shall also bear the name and address of the tenderers and have to submit the envelope in the specified tender box kept at Chamber of Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL. Tenders received after due date and time shall not be entertained under any circumstances.

IB-4. Tender documents will not be issued by Post. The intending tenderers shall submit self-attested photocopies of followings.

- Valid GST registration Certificate
- PAN Card
- Trade License

The tender documents shall only be issued after verification of all credentials. If any problem is found the particular tender application will not be considered for acceptance.

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IB-5. The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.

IB-6. The tenderer will have to quote their rates item-wise as per IB-17. If the item-wise rate is not mentioned, the bid shall be rejected. WBSEDCL reserves the right to evaluate tender either on item-wise lowest or overall lowest bidder, as it deemed fit.

IB-7. Price indicated in the schedule of prices deemed to include all the levies/duties/taxes and all other incidentals payable as per statute excluding GST. Relevant GST rule shall be applicable for the work and shall be paid extra.

IB-8. Validity of Bid: The Bid shall remain valid for a period of 180 (One Hundred & Eighty) days from the date of opening of bid. Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified. WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.

IB-9. All corrections in the tender should be initiated by the tenderer before submission of the tender. All pages of tender document must be signed with Company's seal by the tenderer. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing, will be liable for rejection.

IB-10. The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature(s), designation(s), of the authorized partner(s) or other authorized representative(s).

IB-11. Before the deadline for submission of tenders, WBSEDCL may modify the bidding documents by issuing corrigenda. Any corrigendum thus issued shall be part of the bidding documents and shall be communicated in writing or mail to all participants of the tender.

IB-12. Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.

IB-13. The tenders are advised to go through the "Terms & Conditions" and "Specification of Materials" laid down in this tender and also to inspect the site before submission of the tender.

IB-14. All duties, taxes and other levies excluding GST payable by the contractor under the contract or for any other cause shall be included in the total tendered price submitted by the contractor.



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IB-15. The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.

IB-16. GST will be paid extra as per rules prevailing during the execution of the contract work.

IB-17. Bid Guarantee (Earnest Money Deposit) : The bid must be accompanied by earnest money deposit (EMD) as bid guarantee failing which the bid shall be considered as non-responsive and hence liable for rejection. Bid guarantee shall be submitted in a separate envelope in either by Crossed demand draft amounting to Rs. 2,491.00 (Rupees Two Thousand Four Hundred and Ninety One) only in favour of " WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED" on any scheduled bank in India & payable at Siliguri. The bid guarantee of the unsuccessful bidder will be return as per norms of WBSEDCL, within One month form the date of opening of Price bid.

IB-18. Specification of Material:

Sl no	Work Description	Unit
1	Full repairing & polishing of wooden table (5' x 4') including change of lock and handle with shifting charges	1
2	Full repairing & polishing of wooden table (6' x 4') including change of lock handle and table top with shifting charges	1
3	Full repairing of steel almirahs (78 inch x 36 inch) including grinding, primer, putting, painting, change of handles and locks with shifting charges	14

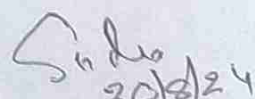
Rate will have to be quoted as per clause no. IB-6.

IB-19. The Quoted rate of the Tender should remain firm for any variation of quantities of individual item of the schedule of work enclosed for the entire period of work.

IB-20. Tender not completed in all respect is liable for rejection without assigning any reason whatsoever.

IB-21. Schedule for key information of this tender:

i)	Place for Issuance of Tender Document, submission of Tender Document and opening of bid	O/o The Chief Engineer (H), HHQ, WBSEDCL, Power House Complex, 2 nd Mile Sevoke Road, Siliguri, Pin-734001 Dist. - Darjeeling, West Bengal.
ii)	Last date and time of receipt of Application for issuance of Tender	Upto 12.00 Hrs of 2nd September, 2024
iii)	Date and time for issuance of Tender Document	Upto 14.00 Hrs of 2nd September, 2024
iv)	Last date and time for submission of bid	Upto 13.00 Hrs of 4th September, 2024
v)	Date and time for opening of bid in presence of Bidders or their representative	At 15.00 Hrs of 4th September, 2024


(Sibes Kumar Deb)
CHIEF ENGINEER (HYDEL)



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Terms & Conditions:

1. **Scope of Work:** The Hydel Head Quarters, WBSEDCL located at Power House Campus, 2nd Mile Sevoke road, Siliguri, requires of reputed well established and financially sound Companies/Firms/Agency for Full Repairing, Polishing, Painting and tit-bit works of Wooden furniture & Steel almirah at different section under Hydel Head Quarters, Power House Campus, 2nd Mile Sevoke Road, Siliguri, W.B.S.E.D.C.L. as per IB-17.
2. **Care for works:** The Agency shall take full responsibility for the care thereof and in case of any damage & loss of any article belonging to the company from the part of the Agency; the Agency shall bear the total cost. The Agency shall take every practicable precaution not to damage or to cause injury to any adjoining or other properties or to any persons. However even if any damages or to cause injury occurs, the agency shall be responsible in meeting the necessary claims and demands as may be required.
3. **Workmanship:** You must engage the best workers to execute the work up to the satisfaction of the Controlling Officer of the work.
4. **Guarantee Period:** The entire work shall have to be guaranteed for a period of one year from the date of completion of work. In case, there is any defect of the same shall have to be corrected as per the requirement and at the own cost of the agency.
5. **Statutory Tax:** Income Tax and STDS under GST will be deducted as per law from the bill.
6. **Completion period:** All items have to be Completed within 30 days from the date of order. The contract shall automatically expire after 30 days.
7. **Penalty:** If the materials are not delivered within the date as specified in this order, without any valid reason, a LD @1/2 % of the value of the order will be deducted from your bill for each and every week of delay or part thereof limited to an amount equal to 2.5% of the ordered value..
8. **Payment:** 100 % payment will be made after delivery of materials against submission of your bills in triplicate along with delivery challan in duplicate duly certified by the Controlling Officer. The payment will be made through Bank/RTGS.
9. **Extension Of Time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.
10. **Force Majeure:**
 - (i) Definition of Force Majeure
Force Majeure means any circumstances beyond the control of the parties, including but not limited to:
 - (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
 - (b) Rebellion, revolution, insurrection, military or usurped power and civil war.

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(c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.

(d) Riot, commotion or disorder.

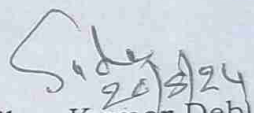
(e) Earthquake, Flood, Cyclone and such other natural disaster.

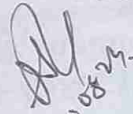
11. The department reserves right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.

12. **Controlling Officer** : The Chief Engineer (Hydel), Hydel HQ, WBSEDCL.

13. **Supervising / Nodal Officer**: The Sr.Manager (HR&A), Hydel HQ, WBSEDCL.

14. **Paying Officer**: The Sr.Manager (F&A), Hydel HQ, WBSEDCL.


(Sibes Kumar Deb)
CHIEF ENGINEER (HYDEL)


2008/24